

MANUAL-I
[SECTION 4 (1) (b) (I)]
THE PARTICULARS OF ITS ORGANISATION, FUNCTIONS AND DUTIES

1. The Central University of Jammu has been established and incorporated by the Central Universities Act, 2009 (Act No.25 of 2009) read with the Central Universities (Amendment) Act, 2009 (Act No.38 of 2009), w.e.f. October 20, 2009, having its territorial jurisdiction extending over the Jammu Division of the State of Jammu and Kashmir.
2. Dr. S.S. Bloeria assumed the charge as its founder Vice Chancellor on August 8, 2011 and on that day the Central University of Jammu actually came into being.
3. **Vision**
To be a leading Centre of higher learning, integrating culture, knowledge, philosophy, science and value system of our heritage with modern and emerging concepts, skills, technology and management practices.
4. **Mission**
 - Impart education which in its breadth and scope represents the three main symbols in our logo; iridescent like the rising Sun, immortal as the Banyan Tree and infinite like the Sky.
 - Inculcate self confidence; which when combined with disciplinary study, leads to faith in one's strength and conviction.
 - Develop talent for sustainable growth in academics, administration, business and research by laying emphasis on organised thought, self-discipline and discriminative faculty.
 - Encouraging inter-disciplinary focus, as also collaborative research with leading Institutions aimed at the optimum development of human resource and integration of new ideas and innovations.
 - Provide a modern, environmentally sustainable, healthy and vibrant Campus in consonance with the principles of Green technology.
 - Play participatory role in the affairs of the people of surrounding areas in particular and civil society in general.
5. The Administration, ten departments and one Centre are functioning from the main campus of the University, Rahya-Suchani (Bagla), District Samba-181143, Jammu (J&K) and other departments are running its Academic activities from hired buildings located at Sainik Colony (Temporary Academic Block)

6. Logo and its Description



- i. **The Rising Sun, the Banyan Tree and the Infinite Sky** are some of the most significant constituents of nature, epitomizing its essence and motivating the mankind to embrace a productive way of life, to acquire knowledge and attain peace and happiness. These elements, each an inspirational entity, have been arranged together into an emblem to represent the Central University of Jammu.
 - ii. **RISING SUN:** The rising Sun in the backdrop of the Banyan Tree is emblematic of victory over darkness - the triumph of enlightenment over ignorance. The students shall abide in light, acquire knowledge and grow in wisdom.
 - iii. **BANYAN TREE:** This part of the emblem proclaims that as the Banyan Tree filters impurities to provide pure air, proliferation through its prop roots, the University intends to resonate wisdom and knowledge, leading to organised thought, discriminative faculty and self-discipline through contribution and participation of its alumni.
 - iv. **INFINITE SKY-** The vast canopy of the Infinite Sky filled with rays of the Sun denote the enormous expanse available for acquisition, growth and spread of knowledge; the soaring spirit as also an exhaustive domain for nurturing and flow of ideas. University is an abode of boundless learning, knowledge and wisdom that paves the way to purposeful self-introspection, leading to individual growth and development.
7. **MOTTO** of the University implies that knowledge refines, purifies and sharpens the mind. To sum up, the Rising Sun along with the Banyan Tree and the Infinite Sky, truly reflect the values, aspirations, goals and ethos of the University as it seeks to usher in an enlightened society through vibrant, learned and empowered youth ready to adopt new ideas and emerging trends in the modern world; eager to face the resultant challenges.
8. **Objects of University:** As established in the Central Universities Act, 2009, the objects of the University shall be to disseminate and advance knowledge by providing instructional and research facilities in such branches of learning as it may deem fit; to make special provisions for integrated courses in humanities, social sciences, science and technology in its educational programmes; to take appropriate measures for promoting innovations in teaching-learning process and inter-disciplinary studies and research; to educate and train manpower for the development of the country; to establish linkages

with industries for the promotion of science and technology; and to pay special attention to the improvement of the social and economic conditions and welfare of the people, their intellectual, academic and cultural development.

9. Powers of the University:

(A) The University shall have the following powers, namely:

- i. to provide for instructions in such branches of learning like natural sciences, social sciences, humanities, engineering, technology and medicine as the University may, from time to time, determine and to make provisions for research and for the advancement and dissemination of knowledge;
- ii. to grant, subject to such conditions as the University may determine, diplomas or certificates to, and confer degrees or other academic distinctions on, persons, on the basis of examinations, evaluation or any other method of testing, and to withdraw any such diplomas, certificates, degrees or other academic distinctions for good and sufficient cause;
- iii. to organize and to undertake extramural studies, training and extension services;
- iv. to confer honorary degrees or other distinctions in the manner prescribed by the Statutes;
- v. to provide facilities through the distance education system to such persons as it may determine;
- vi. to institute Principalships, Professorships, Associate Professorships, Assistant Professorships and other teaching or academic positions, required by the University and to appoint persons to such Principalships, Professorships, Associate Professorships, Assistant Professorships or other teaching or academic positions;
- vii. to recognize an institution of higher learning for such purposes as the University may determine and to withdraw such recognition;
- viii. to appoint persons working in any other University or academic institution, including those located outside the country, as teachers of the University for a specified period;
- ix. to create administrative, ministerial and other posts and to make appointments thereto;
- x. to co-operate or collaborate or associate with any other University or authority or institution of higher learning, including those located outside the country, in such manner and for such purposes as the University may determine;
- xi. to establish such centres and specialized laboratories or other units for research and instruction as are, in the opinion of the University, necessary for the furtherance of its objects;
- xii. to institute and award fellowships, scholarships, studentships, medals and prizes;
- xiii. to establish and maintain Colleges, Institutions and Halls;
- xiv. to make provision for research and advisory services and for that purpose to enter into such arrangements with other institutions, industrial or other organizations, as the University may deem necessary;
- xv. to organize and conduct refresher courses, workshops, seminars and other programmes for teachers, evaluators and other academic staff;

- xvi. to appoint on contract or otherwise visiting Professors, Emeritus Professors, Consultants and such other persons who may contribute to the advancement of the objects of the University;
- xvii. to confer autonomous status on a College or an Institution or a Department, as the case may be, in accordance with the Statutes.
- xviii. to determine standards of admission to the University, which may include examination, evaluation or any other method of testing;
- xix. to demand and receive payment of fees and other charges;
- xx. to supervise the residences of the students of the University and to make arrangements for promoting their health and general welfare;
- xxi. to lay down conditions of service of all categories of employees, including their code of conduct;
- xxii. to regulate and enforce discipline among the students and the employees, and to take such disciplinary measures in this regard as may be deemed by the University to be necessary;
- xxiii. to make arrangements for promoting the health and general welfare of the employees;
- xxiv. to receive benefactions, donations and gifts and to acquire, hold and manage, and to dispose of, with the previous approval of the Central Government, any property, movable or immovable, including trust and endowment properties, for the purposes of the University;
- xxv. to borrow, with the previous approval of the Central Government, on the security of the property of the University, money for the purposes of the University; and
- xxvi. to do all such other acts and things as may be necessary, incidental or conducive to the attainment of all or any of its objects.

(B) In exercising its powers referred to in sub-section (1), it shall be the endeavour of the University to maintain an all-India character and high standards of teaching and research, and the University shall, among other measures which may be necessary for the said purpose, take, in particular, the following measures, namely:

- (i) admission of students and recruitment of faculty shall be made on all-India basis;
- (ii) admissions of students shall be made on merit, either through Common Entrance Tests conducted individually by the University or in combination with other Universities, or on the basis of marks obtained in the qualifying examination in such courses where the intake of students is small;
- (iii) inter-University mobility of faculty, with portable pensions and protection of seniority, shall be encouraged;
- (iv) semester system, continuous evaluation and choice-based credit system shall be introduced and the University shall enter into agreements with other Universities and academic institutions for credit transfer and joint degree programmes;
- (v) innovative courses and programmes of studies shall be introduced with a provision for periodic review and restructuring;
- (vi) active participation of students shall be ensured in all academic activities of the University, including evaluation of teachers;
- (vii) accreditation shall be obtained from the National Assessment and Accreditation

Council or any other accrediting agency at the national level; and
(viii) e-governance shall be introduced with an effective management information system.

10. ORGANISATION OF UNIVERSITY

(A) COURT:

- 1) The constitution of the Court and the term of office of its members shall be prescribed by the Statutes. Provided that such number of members, as may be prescribed by the Statutes, shall be elected from among the teachers, employees and students of the University.
- 2) Subject to the provisions of this Act, the Court shall have the following powers and functions, namely:—
 - a) to review, from time to time, the broad policies and programmes of the University, and to suggest measures for the improvement and development of the University;
 - b) to consider and pass resolutions on the annual report and the annual accounts of the University and the audit report on such accounts;
 - c) to advise the Visitor in respect of any matter which may be referred to it for advice; and
 - d) to perform such other functions as may be prescribed by the Statutes.

(B) EXECUTIVE COUNCIL

- 1) The Executive Council shall be the principal executive body of the University.
- 2) The constitution of the Executive Council, the term of office of its members and its powers and functions shall be prescribed by the Statutes:
Provided that such number of members as may be prescribed by the Statutes shall be from among the elected members of the Court.

(C) ACADEMIC COUNCIL

1. The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of this Act, the Statutes and the Ordinances, co-ordinate and exercise general supervision over the academic policies of the University.
2. The constitution of the Academic Council, the term of office of its members and its powers and functions shall be prescribed by the Statutes:
Provided that such number of members as may be prescribed by the Statutes shall be from among the elected members of the Court.

(D) FINANCE COMMITTEE

The constitution, powers and functions of the Finance Committee shall be prescribed by the Statutes.

(E) BOARD OF STUDIES

The constitution, powers and functions of the Board of Studies shall be prescribed by the Statutes.

- 1) Each Department shall have a Board of Studies.
- 2) The constitution of the Board of Studies and the term of office of its members shall be prescribed by the Ordinances.
- 3) Subject to the overall control and supervision of the Academic Council, the functions of a Board of Studies shall be to approve subjects for research for various degrees and other requirements of research degrees and to recommend to the concerned School Board in the manner prescribed by the Ordinances —
 - a) courses of studies and appointment of examiners for courses, but excluding research degrees;
 - b) appointment of supervisors for research; and
 - c) measures for the improvement of the standard of teaching and research:

Provided that the above functions of a Board of Studies shall, during the period of three years immediately after the commencement of this Act, be performed by the Department.

(F) DEPARTMENTS OF STUDIES AND COLLEGES

1. The Central University of Jammu shall have the Departments of Studies and Colleges in the respective Schools, as listed in **Schedule I**.
2. The Executive Council, on the recommendation of the Academic Council, may add such Department(s) to the list in **Schedule I** as it may deem proper, from time to time.
3. Such Departments as decided by the Executive Council, on the recommendation of the Academic Council, may be established in a phased manner.
4. This shall be deemed to have come into force with effect from 27th August, 2011.

DEPARTMENTS & PROGRAMMES:

(A) Departments/Centres:

1. Department of HRM & OB
2. Department of Tourism and Travel Management
3. Department of Mass Communication & New Media
4. Department of Computer Science and Information Technology
5. Department of Mathematics
6. Department of Educational Studies
7. Department of Economics
8. Department of Public Policy and Administration
9. Department of Social Work
10. Department of English
11. Department of Environmental Sciences
12. Department of National Security Studies
13. Department of Nano Science and Material
14. Department of Chemistry and Chemical Sciences
15. Department of Physics and Astronomical Sciences
16. Department of Marketing and Supply Chain Management
17. Department of Hindi and other Languages
18. Department of Zoology
19. Department of Botany

20. Department of Earth Science
21. Yoga Centre
22. Centre for Molecular Biology
23. Centre for Comparative Religion and Civilization

(B) Post Graduate Programmes

1. M.A./M.Sc. Mathematics.
2. M.Tech (Computer Science & Technology)
3. M.A. Economics.
4. M.A. English
5. M.Sc. Environmental Sciences.
6. M.B.A. (Human Resource Management).
7. M.B.A. (Tourism and Travel Management).
8. M.B.A. (Marketing Management)
9. M.Ed. (Master of Education)
10. M.A. Public Policy and Public Administration
11. M.A. Mass Communication and New Media
12. M.A. Social Work
13. M.A. National Security Studies
14. M.A Hindi
15. M.B.A
16. M.Sc. in Material Science & Technology
17. M.A. in Yoga

(C) Under Graduate Programmes:

1. Integrated B.Sc (Hons) M.Sc. in Botany
2. Integrated B.Sc (Hons) M.Sc. in Zoology
3. Integrated B.Sc (Hons) M.Sc. in Chemistry
4. Integrated B.Sc (Hons) M.Sc. in Physics
5. B.Vocational (Retail Management)
6. B.Vocational (Banking & Financial Services)
7. Integrated B.A-B.Ed

(D) Diploma Courses:

1. Diploma in Beauty & Wellness
2. Diploma in Beauty & Wellness (Makeup)
3. Diploma in Retail Management
4. Diploma in Indian Scripts – Brahmi & Sharda
5. Diploma in Yoga

(E) Certificate Courses:

1. Certificate Course in Shivism
2. Certificate Course in Indian Mystical Thoughts
3. Certificate Course in Beauty & Wellness

(F) Ph.D programmes:

1. Economics
2. Education
3. English
4. Mathematics
5. National Security Studies
6. Public Policy and Public Administration
7. Environmental Sciences
8. Computer Science & IT
9. Mass Communication & New Media
10. Social Work
11. Human Resource Management\
12. Tourism and Travel Management
13. Business Administration
14. Material Science and Technology
15. Physics
16. Chemistry
17. Zoology
18. Botony
19. Biotechnology
20. Comparative Religion and Civilization
21. Hindi
22. Marketing Management

Organization Chart

